

**ACTION MINUTES  
MEETING OF THE PLANNING COMMISSION  
TUESDAY, JANUARY 5, 2021  
ARROYO GRANDE COUNCIL CHAMBERS  
215 EAST BRANCH STREET  
ARROYO GRANDE, CALIFORNIA**

**1. CALL TO ORDER**

Chair Martin called the Planning Commission meeting to order at 6:00 p.m.

**2. ROLL CALL**

Planning Commission: Commissioners Jamie Maraviglia, Ken Sage, Vice Chair Frank Schiro and Chair Glenn Martin were present. Commissioner Andrea Montes was absent.

Staff Present: City Manager / Acting Community Development Director Whitney McDonald, Associate Planner Andrew Perez and Assistant Planner Patrick Holub were present.

**3. FLAG SALUTE**

Chair Martin led the flag salute.

**4. AGENDA REVIEW**

None.

**5. COMMUNITY COMMENTS AND SUGGESTIONS**

None.

**6. WRITTEN COMMUNICATIONS**

The Commission received two supplemental memorandums regarding item 9.a.

**7. CONSENT AGENDA**

**7.a. CONSIDERATION OF APPROVAL OF MINUTES**

**Recommended Action:** Approve the minutes of the November 17, 2020 Regular Planning Commission meeting.

**8. PUBLIC HEARINGS**

**CONSIDERATION OF GENERAL PLAN AMENDMENT 19-002; HOUSING ELEMENT UPDATE AND ADDENDUM TO THE GENERAL PLAN ENVIRONMENTAL IMPACT REPORT; LOCATION – CITYWIDE (Perez)**

Associate Planner Perez presented the staff report and responded to Commissioner questions regarding the General Plan.

City Manager / Acting Community Development Director McDonald responded to Commissioner questions regarding Housing and Community Development's conditional approval of the updated Housing Element.

Amy Sinsheimer, Placeworks, responded to Commissioner questions regarding non-vacant sites evaluated and SLOCOG comments.

Chair Martin opened the Public Comment period.

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Kevin Buchanan spoke regarding the letter he submitted and mentioned that there have been no significant changes made to the draft document.

Seeing no further public comment, Chair Martin closed the Public Comment period.

**Action:** Chair Martin moved and Vice Chair Schiro seconded the motion to adopt a Resolution recommending the City Council adopt the 2020 Housing Element Update and rely upon an addendum to the General Plan EIR in compliance with the California Environmental Quality Act (CEQA).

The motion passed on the following roll-call vote:

**AYES:** Martin, Schiro, Maraviglia and Sage  
**NOES:** None  
**ABSENT:** Montes

**9. NON-PUBLIC HEARINGS**

None.

**10. ADMINISTRATIVE DECISIONS SINCE DECEMBER 15, 2020**

Case No.	Applicant	Address	Description	Action	Appeal Deadline
PPR 20-027	Kevin and Jeanne Phillips	118 Allen Street	Establishment of a Vacation Rental	A	1/6/2021

**11. COMMISSION COMMUNICATIONS**

None.

**12. STAFF COMMUNICATIONS**

City Manager / Acting Community Development Director McDonald announced that a new Community Development Director should be announced at the first meeting in February.

**13. ADJOURNMENT**

The meeting adjourned at 7:00 p.m.

**ATTEST:**

  
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**PATRICK HOLUB**  
**ASSISTANT PLANNER**  
**(Approved at PC Meeting 2-2-21)**

  
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**GLENN MARTIN, CHAIR**