

**ACTION MINUTES
MEETING OF THE PLANNING COMMISSION
TUESDAY, DECEMBER 19, 2017
ARROYO GRANDE COUNCIL CHAMBERS
215 EAST BRANCH STREET
ARROYO GRANDE, CALIFORNIA**

1. CALL TO ORDER

Chair Martin called the Planning Commission meeting to order at 6:00 p.m.

2. ROLL CALL

Planning Commission: Commissioners Frank Schiro, John Mack, Terry Fowler-Payne, Lan George, and Glenn Martin were present.

Staff Present: Planning Manager Matt Downing, Planning Technician Sam Anderson and Secretary Debbie Weichinger were present.

3. FLAG SALUTE

Commissioner Frank Schiro led the flag salute.

4. AGENDA REVIEW

None

5. COMMUNITY COMMENTS AND SUGGESTIONS

None

6. WRITTEN COMMUNICATIONS

None

7. CONSENT AGENDA

Consideration of Approval of Minutes

Recommended Action: Approve the minutes of the Planning Commission Meeting of December 5, 2017 as submitted.

Action: Commissioner Mack moved to approve the minutes of the Planning Commission Meeting of December 5, 2017 as submitted. Commissioner Schiro seconded, and the motion passed on the following roll call vote:

AYES: Mack, Schiro, Fowler-Payne, George, Martin

NOES: None

ABSENT: None

8. PUBLIC HEARINGS

8.a. CONSIDERATION OF PLANNED SIGN PROGRAM 17-001; RE-FACE OF EXISTING MONUMENT SIGN AND DISPENSERS AND INSTALLATION OF THREE (3) NEW FUEL CANOPY WALL SIGNS; LOCATION – 100 EL CAMINO REAL; APPLICANT – TESORO REFINING, LLC

Planning Technician Anderson presented the staff report and stated that the Architectural Review Committee (ARC) recommends that the Planning Commission approve Planned Sign Program 17-001. Mr. Anderson responded to Commission questions regarding the size of

signs; why the ARC recommended no illumination; if the ARC or the applicant prefers the signs to be illuminated; if the spark is illuminated; and visibility of signs from the freeway.

The Commission spoke in support of the illuminated signs as the applicant originally proposed.

Action: Commissioner Martin moved to adopt a resolution entitled **“A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF ARROYO GRANDE APPROVING PLANNED SIGN PROGRAM 17-001; LOCATED AT 100 EL CAMINO REAL; APPLIED FOR BY TESORO REFINING, LLC”**, as modified to approve the original application to ARC for illuminated canopy, letters, and spark signage. Commissioner Schiro seconded the motion. The motion passed on the following roll call vote:

AYES: Martin, Schiro, Fowler-Payne, George, Mack
NOES: None
ABSENT: None

9. NON-PUBLIC HEARING ITEM

9.a. CONSIDERATION OF APPOINTMENT TO THE JIM GUTHRIE COMMUNITY SERVICE GRANT PANEL

Planning Manager Downing presented the staff report and recommended the Planning Commission appoint one Commissioner and one alternate to serve as a representative on the Jim Guthrie Community Service Grant Panel.

Action: Commissioner Martin moved to appoint Commissioner George and Commissioner Schiro as an alternate to the Jim Guthrie Community Service Grant Panel. Commissioner Schiro seconded the motion. The motion passed on the following roll call vote:

AYES: Martin, Schiro, Fowler-Payne, George, Mack
NOES: None
ABSENT: None

ADMINISTRATIVE DECISIONS SINCE DECEMBER 5, 2017

This is a notice of administrative decision for Minor Use Permits, including any approvals, denials or referrals by the Community Development Director. An administrative decision must be appealed or called up for review by the Planning Commission by a majority vote.

Case No.	Applicant	Address	Description	Action	Planner
PPR 17-022	Chris Lovato	1420 East Grand Avenue	Establishment of a new martial arts studio.	A	C. Turner

11. COMMISSION COMMUNICATIONS

Commissioner Fowler-Payne gave a brief report regarding her attendance at the Historical Resources Committee meeting. Commissioner George thanked Rooster Creek for the fundraiser for the Homeless Coalition.

12. STAFF COMMUNICATIONS

Planning Manager Downing gave a brief presentation on the Mills Act. Mr. Downing thanked the Commission for their time and commitment to the City and wished the Commission a great holiday. In response to Commissioner Fowler-Payne, Mr. Downing stated that the Planning Commission meeting scheduled for January 2, 2018 will be cancelled due to holidays.

13. ADJOURNMENT

The meeting adjourned at 6:43 p.m.

ATTEST:

DEBBIE WEICHINGER
SECRETARY TO THE PLANNING COMMISSION
(Approved at PC Meeting _____)

GLENN MARTIN, CHAIR

DRAFT