

**ACTION MINUTES
REGULAR MEETING OF THE
DOWNTOWN PARKING ADVISORY BOARD
THURSDAY, JULY 20, 2017
2ND FLOOR CONFERENCE ROOM – CITY HALL**

1. CALL TO ORDER

Acting Chair Kevin Delaney called the Regular Downtown Parking Advisory Board meeting to order at 8:35 a.m.

2. ROLL CALL

Board: Board Members Mike Zimmerman, Kevin Delaney, and Julie Gonzalez were present.

Staff Present: Community Development Director Teresa McClish, Planning Manager Matt Downing, and Planning Intern Christopher Turner were present

3. FLAG SALUTE

Board member Julie Gonzalez led the Flag Salute.

4. AGENDA REVIEW

None

5. COMMUNITY COMMENTS AND SUGGESTIONS

Community members expressed concerns about the entrance to the car corral being blocked by delivery trucks, especially on Fridays, and suggested “keep clear” areas in front of the entry ways. Community members also expressed concerns about the buildup of debris in and around the Le Point Street parking lot causing excess runoff.

6. WRITTEN COMMUNICATIONS

None

7. CONSENT AGENDA

7.a. CONSIDERATION OF APPROVAL OF MINUTES

Planning Manager Matt Downing reminded Board Members that they could vote on the approval of minutes even if they were not present at the previous meeting.

Board Member Gonzalez made a motion to approve the minutes for the February 16, 2017 meeting as submitted. The motion failed to be seconded, therefore the minutes will be continued to the next meeting.

8. DISCUSSION ITEMS

8.a. CONTINUED CONSIDERATION OF METHODS TO ADDRESS VILLAGE PARKING CONCERNS (DOWNING)

Planning Manager Downing presented the staff report and responded to questions regarding the feasibility of creating 20 minute parking spaces in an already parking-limited Village, implementation of parking meters, implementation of tiered time restrictions in the Village, and enforcement of parking restrictions.

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Board Member Delaney made a motion, seconded by Acting Chair Zimmerman, to draft a letter to businesses located in the Village regarding parking restrictions and employee parking. The motion passed on a 3-0 voice vote.

Board Members, community members, and City Staff discussed restricting parking along Branch Street and the surrounding parking lots.

Board Member Gonzalez made a motion, seconded by Board Member Delaney, to maintain the two-hour parking restriction along Branch Street, restrict parking to three hours in the surrounding parking lots and Olohan Alley, and investigate sources of funding for parking enforcement. The motion passed on a 3-0 voice vote.

9. BOARD COMMUNICATIONS:

None.

10. STAFF COMMUNICATIONS:

None.

11. ADJOURNMENT:

The meeting adjourned at 9:37 am.

MATTHEW DOWNING
PLANNING MANAGER
(Approved at DPAB Mtg _____)

MIKE ZIMMERMAN, BOARD MEMBER