

**ACTION MINUTES  
MEETING OF THE PLANNING COMMISSION  
TUESDAY, APRIL 17, 2018  
ARROYO GRANDE COUNCIL CHAMBERS  
215 EAST BRANCH STREET  
ARROYO GRANDE, CALIFORNIA**

**1. CALL TO ORDER**

Chair Martin called the Planning Commission meeting to order at 6:00 p.m.

**2. ROLL CALL**

Planning Commission: Commissioners Frank Schiro, John Mack, Terry Fowler-Payne, Lan George and Glenn Martin were present.

Staff Present: Community Development Director Teresa McClish and Planning Manager Matt Downing were present.

**3. FLAG SALUTE**

Chair Martin led the flag salute.

**4. AGENDA REVIEW**

None

**5. COMMUNITY COMMENTS AND SUGGESTIONS**

None

**6. WRITTEN COMMUNICATIONS**

None

**7. CONSENT AGENDA**

**Consideration of Approval of Minutes**

**Recommended Action: Approve the minutes of the Planning Commission Meeting of March 20, 2018 as submitted.**

**Action:** Commissioner Mack moved to approve the minutes of the Planning Commission Meeting of March 20, 2018. Commissioner Schiro seconded, and the motion passed on the following roll call vote:

**AYES:** Mack, Schiro, Fowler-Payne, Martin

**NOES:** None

**ABSENT:** None

**ABSTAIN:** George

**8. PUBLIC HEARINGS**

**8.a. CONSIDERATION OF DEVELOPMENT CODE AMENDMENT 17-004 – AMENDMENTS TO TITLE 16 OF THE ARROYO GRANDE MUNICIPAL CODE REGARDING EXEMPT SIGNS; LOCATION – CITYWIDE; APPLICANT – CITY OF ARROYO GRANDE**

Planning Manager Downing presented the staff report and recommended the Commission adopt a Resolution recommending the City Council approve Development Code Amendment 17-004.

Chair Martin opened the public hearing. Speaking from the public was: Mike Drees, Via Bandolero, representing the South County Historical Society, expressed that even though it is not applicable to the proposed project, the South County Historic Society would like accommodation for signage for their annual antique show. Hearing no further speakers, Chair Martin closed the public hearing.

**Action:** Commissioner George moved to adopt a resolution entitled “**A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF ARROYO GRANDE RECOMMENDING THE CITY COUNCIL ADOPT AN ORDINANCE APPROVING DEVELOPMENT CODE AMENDMENT NO. 17-004; AMENDING TITLE 16 OF THE ARROYO GRANDE MUNICIPAL CODE REGARDING EXEMPT SIGNS; CITYWIDE**”, as modified 1) Section 3. H. adding “in conformance of original approved sign design”; and 2) Section 4. I. 1 changed to add “affixed to the ground, located on, or located in the window of, a permanent structure”. Commissioner Schiro seconded the motion. The motion passed on the following roll call vote:

**AYES:** George, Schiro, Fowler-Payne, Mack, Martin  
**NOES:** None  
**ABSENT:** None

**9. NON-PUBLIC HEARING ITEM**

**9.a. ELECTION OF OFFICERS**

Commissioner Schiro nominated Glenn Martin as Chair. Commissioner Fowler-Payne nominated John Mack as Chair.

Glenn Martin was elected to serve as Chair on the following roll call vote:

**AYES:** Schiro, George, Martin  
**NOES:** Fowler- Payne, Mack  
**ABSENT:** None

Due to the election of Glenn Martin as Chair, a vote for John Mack to serve as Chair was not necessary.

Commissioner Schiro nominated Lan George as Vice Chair.

Lan George was elected to serve as Vice Chair on the following roll call vote:

**AYES:** Schiro, Fowler- Payne, Mack, George, Martin  
**NOES:** None  
**ABSENT:** None

**10. ADMINISTRATIVE DECISIONS SINCE APRIL 3, 2018**

This is a notice of administrative decision for Minor Use Permits, including any approvals, denials or referrals by the Community Development Director. An administrative decision must be appealed or called up for review by the Planning Commission by a majority vote.

<b>Case No.</b>	<b>Applicant</b>	<b>Address</b>	<b>Description</b>	<b>Action</b>	<b>Planner</b>
TUP 18-004	River Edge Farms	501 Traffic Way	Operation of a Seasonal Strawberry Stand	A	C. Turner
PPR 18-007	Charles and Marian Willis	1423 Raspberry Avenue	Establishment of a New Homestay	A	C. Turner
PPR 18-004	Jim Motter	1200 E. Grand Ave	Addition of 3 1-BR apartments in existing second floor	A	M. Downing

Commissioner Mack noted that he would recuse himself from any action taken on PPR 18-004 due to a conflict of interest.

**11. COMMISSION COMMUNICATIONS**

Commissioner George complimented the budget video produced by the City. The Commission provided their personal highlights of the Planning Commission training they attended earlier in the month.

**12. STAFF COMMUNICATIONS**

Director McClish alerted the Commission and the public to the availability of environmental documents for the Brisco Interchange Project and the workshop scheduled for April 26, 2018 at 6 p.m. at the City Council Chambers.

**13. ADJOURNMENT**

The meeting adjourned at 7:12 p.m.

**ATTEST:**

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**MATTHEW DOWNING**  
**PLANNING MANAGER**  
(Approved at PC Meeting \_\_\_\_\_)

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**GLENN MARTIN, CHAIR**

