



**CITY OF ARROYO GRANDE
COMMUNITY DEVELOPMENT DEPARTMENT
PRE-APPLICATION REVIEW**

The following list includes all of the items you must submit for a complete application. Some specific types of information may not apply to your particular project and, as noted, some items may only be required in certain circumstances. If you are not sure if a specific requirement applies to your project, please ask the Community Development Staff. A copy of this list will be used to check your application for completeness after it is submitted. If your application is not complete, a copy of the list will be returned to you with additional requirements noted.

FOR STAFF USE ONLY			
DATE SUBMITTED	DATE DEEMED COMPLETE	CHECKED BY	CASE NUMBER

Applicant	City	REQUIRED ITEMS
<input type="checkbox"/>	<input type="checkbox"/>	1. An Application form completed with as much information as currently available. Payment in full of applicable fees for processing the application.
<input type="checkbox"/>	<input type="checkbox"/>	2. For Staff Advisory Committee review ten (10) copies of such sketches, drawings, diagrams, or photographs that may be necessary to clearly show the applicant's proposal. For Architectural Review Committee review six (6) copies of such sketches, drawings, diagrams, or photographs that may be necessary to clearly show the applicant's proposal.
<input type="checkbox"/>	<input type="checkbox"/>	3. Any additional information as required by the Community Development Director.
<input type="checkbox"/>	<input type="checkbox"/>	4. Electronic copies of all document submittals in PDF format on USB or CD. Electronic plans shall include one (1) high-quality version for reproduction and one (1) version optimized for web posting.